

**BARTON - UPON - HUMBER TOWN COUNCIL**  
**MINUTES of an ORDINARY MEETING HELD at the Assembly Rooms Queen Street Barton on**  
**WEDNESDAY 1 SEPTEMBER 2021 at 19.00**

Councillor B Troop (Chairman)

Councillors Mrs A Clark, A Chapman, N Jacques, Mrs C Thornton, K Vickers, A Todd, J Evison, Mrs S Evison and Mrs C Patterson. Also In attendance Ms T Broughton (Town Clerk) and Cllr Pinchbeck and one member of the public via Teams.

**Public Participation**

None

112. **Mayors Notices**

Have been involved with the Nine Years Film project  
 Best Kept Garden competition has gone well

113. **Apologies for Absence**

Cllr N Pinchbeck (Personal) and Cllr J P Vickers (Personal)

**AGREED Cllr B Troop Proposed, Cllr J Evison Seconded**  
 To accept the apologies given above.  
**Unanimous**

114. **Declarations of Interest**

Cllr N Jacques declared a personal interest in, Barton Tourism Partnership, Civic Society.  
 Cllr A Chapman declared a personal interest in Barton Lions Club  
 Cllr A Clark declared a personal interest in the Senior Alliance Group  
 Cllr B Troop declared a personal interest in Barton Tourism Partnership and Nine Years Film  
 Cllr K Vickers declared a personal interest in Agenda Item 10

115. **To receive, approve and confirm as a correct record the Minutes of the Ordinary Meeting of the Council held on 7<sup>th</sup> July 2021**

**AGREED Proposed Cllr B Troop, Seconded Cllr A Chapman**  
 That the previously circulated minutes of the Ordinary Meeting of the Council held on 7<sup>th</sup> July 2021 be received, approved and confirmed as a correct record and signed by the Chairman.  
**Unanimous**

116. **To receive, approve and confirm as a correct record the Minutes of the Finance and General Purposes Meeting held on the 26<sup>th</sup> July 2021 and Planning Meetings held on the 26<sup>th</sup> July 2021 and 16<sup>th</sup> August 2021**

**AGREED Proposed Cllr A Todd, Seconded Cllr B Troop**  
 That the previously circulated minutes of the Finance and General Purposes Meeting held on the 26<sup>th</sup> July 2021 be received, approved and confirmed as a correct record and signed by the Chairman.  
**Unanimous**

**AGREED** **Proposed Cllr N Jacques, Seconded Cllr Mrs A Clark**  
That the previously circulated minutes of the Planning Meeting held on 26<sup>th</sup> July 2021 be received, approved and confirmed as a correct record and signed by the Chairman.  
**Unanimous**

**AGREED** **Proposed Cllr N Jacques, Seconded Cllr Mrs C Thornton**  
That the previously circulated minutes of the Planning Meeting held on the 16<sup>th</sup> August 2021 be received, approved and confirmed as a correct record and signed by the Chairman.  
**Unanimous**

### 117. Correspondence

1. North Lincolnshire Council - Network Management Reports.
2. NALC – Chief Executives Bulletin 1-6
  - Future Communities 2021
  - Level up the environment through Biodiversity
  - Rural Housing more affordable
  - Newsletter
  - Online events 1 & 2
  - Future if High Streets & Town Centres
  - Opinions on planning & power
  - Star councils award
3. North Lincolnshire Council – COVID-19 Business Update.
4. HWRCC – Summer newsletter.
5. Launch of new Humber Heritage Trail between Barton and Barrow.
6. Email from resident of Barrow.
7. NLC – Tourism 1 - 3
8. NLC – Programme of led walks August to November 2021.
9. Barton Civic Society – copy of letter sent to East Midlands Railway, reply from EMR & follow up email
10. LNER – responsible business survey.
11. Free map reading course through North Lincolnshire Council.
12. Rough sleeper count by North Lincolnshire Council
13. Notification of industrial action affecting EMR Services from Community Rail Partnership
14. Rural Services Bulletin 17<sup>th</sup> & 24<sup>th</sup> August.

Cllr Jacques reported that there has been correspondence between the Civic Society and the East Midlands Railway and there is a meeting on the 14<sup>th</sup> September to review the missing second service of the day as this leaves a huge gap in rail services. The first train is now 0708 and would like the Town Council support to object to a reduced service. It was agreed that the council is in support of objecting to a reduction of service on the Barton Line Timetable.

### 118. Finance Matters

- a) To consider and approve Accounts for payment (Appendix II attached)

**AGREED** **Cllr J Evison Proposed, Cllr B Troop seconded**  
(i) the Clerk be authorised to pay the accounts for July 2021 as listed in Appendix II in the sum of £14061.81 (A/cs 69 to 107) which is a grand total of £14061.81 and Clerk be authorised to pay the accounts for August 2021 as listed in Appendix II in the

sum of £18112.11 (A/cs 105a 106a 58 108 to 137) which is a grand total of £18112.11.

(i) the balanced bank reconciliation sheets for July and August 2021 were signed by the Mayor and Town Clerk/RFO.

119. **Recommendation from Finance & General Purposes – Terms of Reference to be approved.**

**AGREED Proposed Cllr K Vickers, Seconded Cllr J Evison**

That the recommendation from Finance & General Purposes to accept the Terms of Reference be approved.

**Unanimous**

120. **Finance Records**

- a) Consideration to rename Picnic in the Park Budget to Events.

It was suggested to include the Christmas event within the proposal.

**AGREED Proposed Cllr J Evison, Seconded Cllr K Vickers**

To amalgamate all events budgets into an Events Budget to include Picnic in the Park and Christmas Events. To refer to Community Committee to make final decisions on individual events each year.

**Unanimous**

- b) Support Nine Years Film – Kick Start Project

Cllr A Todd suggested that the council can give advice on grant funding. The Group have received funding from the Arts Council, East Riding Council and Hull City Council as well as support from North Lincolnshire Council. Cllr Todd also asked for more information on the organisation. The Mayor explained that they are a local group completing a local Arts Project.

**AGREED Proposed Cllr J Evison, Seconded Cllr K Vickers**

Clerk to correspond with the group to complete a Barton Upon Humber Town Council Grant Application form and upon satisfactory receipt with all details completed £500 to be awarded.

**Unanimous**

121. **Proposed 400 Homes development application – update from Planning Committee Chairman**

Cllr K Vickers left the room at 19:15

**AGREED Proposed Cllr J Evison, Seconded Cllr A Chapman**

To suspend Standing Orders to allow Cllr N Pinchbeck to speak via Teams on the above agenda item.

**Unanimous**

Cllr N Pinchbeck – Planning Committee Chairman

Banks group attended Planning meeting on the 16<sup>th</sup> August 2021 via Teams and gave background and history of the Banks Group They have completed an online consultation and an information letter has been distributed. A formal application is to be submitted in the

Autumn 2021 and the councillors have had opportunity to ask questions. There have been questions about increased provision of services. The agents are planning a meeting with medical services and it was suggested to include dentists in these meetings. There have been approximately 46 responses received out of around 180 responses that were in favour of the development. The road access was queried at the Planning meeting on the 16<sup>th</sup> August. The proposed access is planned off Brigg Road through the development exiting near Tofts Road. The area off Horkstow Road will be screened by existing trees and new ones will be planted. It was suggested that any builder who is contracted to complete the development can amend the original outline planning application and seek permission for amendments. The Agents are aware of the proposed relief road. One member queried maintenance of the green spaces once the development is built and to make enquiries as to the status of the development adopted or private. There will be 20% affordable housing and a mix of bungalows and all houses will have electric charging points.

Proposed Road access will be off Brigg Road through the development exiting at the end of Tofts Road with side Road. No houses off Horkstow Road. Proposal from new development into Tofts Road will take priority with a give way sign from new development to Tofts Road. Developers would consider funding widening Stivvey Hill.

**AGREED**      **Proposed Cllr B Troop, Seconded Cllr J Evison**  
To move back into council session  
**Unanimous**

122. **Correspondence received from a resident regarding Barton Upon Humber Services**

The correspondence was noted by members.

123. **Neighbourhood Plan – agree and accept as a statutory committee of Barton Upon Humber is the qualifying body for Neighbourhood Planning**

**AGREED**      **Proposed Cllr J Evison, Seconded Cllr B Troop**  
To agree and accept as a statutory committee of Barton Upon Humber  
Town Council  
**Unanimous**

124. **CPRE – Best Kept Small Town Competition 2021 – follow up**

**AGREED**      **Proposed Cllr B Troop, Seconded Cllr N Jacques**  
To write to all groups and individuals mentioned in the comments to  
thank them for their contribution and to include all the contractors.  
**Unanimous**

125. **Licensing Act 2003 Application for a Premises Licence – Grant Re: Premises Licence Grant – The Bottle Box Ltd, 1 Market Place, Barton, DN18 5DA**

Council have no objections.

**AGREED**      **Proposed Cllr B Troop, Seconded Cllr J Evison**  
Council have no comments.  
**Unanimous**

126. **Assembly Rooms Working Group – update and approval for electrical improvements**

**AGREED Proposed Cllr B Troop, Seconded Cllr A Chapman**  
To approve the Assembly Rooms Working Group notes dated 23<sup>rd</sup> August 2021.  
**Unanimous**

**AGREED Proposed Cllr J Evison, Seconded Cllr N Jacques**  
To approve the electrical works as a result of the recent survey with a total of £4542.00.  
**Unanimous**

The meeting on the 23<sup>rd</sup> August was the first meeting with Champ and it was agreed that the working arrangements of the lease were not working for both parties. It was suggested to formalise arrangements.

**AGREED Proposed Cllr K Vickers, Seconded Cllr N Jacques**  
To approve the repair of the lift. Clerk to obtain a guarantee and warranty with repairs of £3912.75 from the lift repair company. Clerk to have delegated authority to approve the repairs.  
**Unanimous**

Clerk reiterated that the lift become the responsible of the council and the council will have final say on its use during further repairs. It was agreed to purchase an evac chair. The building does have a protected refuge area for visitors unable to get down the stairs in the event of a fire. Clerk to obtain prices for an Evac Chair.

Cllr K Vickers requested to become a member of the Working Group. It was suggested that Cllr K Vickers would benefit being an advisory member. It was also suggested that Cllr K Vickers had a lot of knowledge of the lease.

**AGREED Proposed Cllr J Evison, Seconded Cllr N Jacques**  
To agree for Cllr K Vickers and Cllr A Todd to become an advisory member of the Working Group until the October Full Council Meeting for formal election.  
**9 For 1 Against**

Cllr Jacques noted that there is confusion over the two leases. It was suggested to look at the entire relationship and a full review to take place. Original reason for the lease was to support Baysgarth Museum, however this is has now ceased and it would be prudent to review the whole arrangement. Cllr Jacques went on to suggest that the council should look at the best management of the Assembly Rooms for the benefit of the town.

**AGREED Proposed Cllr N Jacques, Seconded Cllr B Troop**  
To review the arrangements in the Assembly Rooms and look at the relationship and best management options of the Assembly Rooms for the benefit of the Town.  
**Unanimous**

127. **Barton Upon Humber provision of Market**

Mayor suggested to look at the scope for markets in the town, but would need more background information and ideas to further the proposal. It was agreed that this is a great

idea and could be rotated around the town with the appropriate permissions.

128. **Remembrance Day 2021 Requirements – report attached**

It was agreed by members for the Town Clerk to email councillors for confirmation on who will volunteer a plan will be created and circulated.

Cllr Mrs C Patterson would like to volunteer to tidy the War Memorial.

Cllrs B Troop, J Evison, A Chapman, A Todd, and N Pinchbeck will read the lists of Fallen. There are four volunteers for Parade Marshalls.

There is a protocol for laying wreaths and it was confirmed that this is accepted. Clerk has not received a reply from the Salvation Army to date.

129. **To consider reports from Barton Representatives serving on North Lincolnshire Council**

(a) **Cllr K Vickers**

No report

(b) **Cllr J Evison**

Play Area at Humber Bridge Viewing Area is being repaired and revamped. It was requested safety first for the matting. Prices are being submitted for repair to the car park.

Cllr Mrs C Patterson

Speed Awareness camera training is ongoing and enough volunteers have come forward for training at the end of September.

Cllr N Jacques

Interchange work – has Phase 1 been completed.

There was a technicality with the lease. Cllr J Evison will report back at the next Full Council meeting.

130. **To consider reports from Members appointed to outside bodies**

(a) **Barton Lions**

Improvement to the Railway Station are ongoing. Planning an October Festival event. Planning a Firework event and following that Christmas Festival. Bulb Planting is on the Environment Agenda.

(b) **Civic Society**

No report.

(c) **Clay Pits** – leaflets are being distributed with a sign that informs of the walk and the surrounding area.

131. **To resolve on whether the Council will move into closed session in accordance with the Public Bodies (admission to meetings) Act 1960 as amended by Section 100 of the Local Government Act 1972 for the following confidential items:**

**AGREED**      **Proposed Cllr K Vickers, seconded Cllr A Chapman**  
To move into closed session  
**Unanimous**

132. **Personnel changes to staffing structure**

**AGREED**      **Proposed Cllr B Troop, seconded Cllr A Chapman**  
To approve the Personnel Committee recommendation to amend the staffing structure to employ an Assistant Clerk with the revised hours, rate of pay and job description for 22.5 hrs per week Monday to Friday 09.30 until 14.00  
**Unanimous**

..... Chairman      1 September 2021