

BARTON UPON HUMBER TOWN COUNCIL

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Our Ref: TAB/AGENDA

4 May 2022

Dear Councillor

You are summonsed to attend an **Annual Town Council meeting of Barton upon Humber Town Council** to be held on **Wednesday 11th May 2022, commencing at 7.00 p.m.**

The business of the meeting is detailed below and I trust you will be able to attend. If this is inconvenient please contact the Clerk prior to the meeting to offer your apologies. However, **if you are unable to attend the meeting via Teams, and a link will be available for online entry. You are also welcome to make comment via email/telephone on the agenda items to the town council office, before the meeting takes place.**

This meeting is open to members of the public for public participation and there will be an opportunity for members of the public to address the council prior to the Council meeting commencing. Please contact the Town Council office for meeting access details.

Yours faithfully



Tracey Broughton
Town Clerk/RFO

Mayors Charity Humber Rescue to be presented with the proceeds of Mayoral Funding

AGENDA

1. **Elect a Town Mayor – and Mayors Notices**
2. **Declaration of Acceptance to be signed**
3. **Apologies for Absence**
4. **Elect a Deputy Town Mayor**
5. **Declaration of Acceptance to be signed**
6. **Declarations of Interest**
 - (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared
 - (b) To note dispensations given to any member of the council in respect of the agenda items listed below
7. **To receive, approve and confirm as a correct record the Minutes of the Ordinary Meeting of the Council held on 6th April 2022 (copy attached)**
8. **To approve as a correct record minutes of the following meeting of the Council: Planning Committee Meeting held on 25th April 2022 (copy attached) Finance & General Purposes Committee held on 25th April 2022 (copy attached)**

9. **To consider Correspondence, Progress Report and Notices for Information** (*Appendix I attached*)
10. **To note approved Accounts for payment and approve any other payments** (*Appendix II attached*).
11. **To approve the creation of Assembly Rooms Management Group** – Cllr K Vickers
12. **To appoint Members to serve on the under-mentioned Committees of the Council for the Mayoral Year 2022/203 and consideration for each Committee to review its Terms of Reference at the first meeting for approval at the following Full Council meeting:**
 - (a) **Community Committee**
(7 members required)
 - (b) **Environment Committee**
(7 members required)
 - (c) **Finance & General Purposes Committee**
(7 members required)
 - (d) **Planning Committee**
(7 members required)
 - (e) **Personnel Committee**
(3 members required)
 - (f) **Emergency Planning Sub-Committee**
(*of the Environment Committee*)
13. **(To appoint representatives to serve on the following outside and other bodies:**
Except where stated, all appointments are on an annual basis)
 - (a) Barton Civic Society Representative
 - (b) Voluntary Action North Lincolnshire
 - (c) East Riding and North Lincolnshire Local Councils Association
 - (d) Humber & Wolds Rural Community Council
 - (e) Neighbourhood Action Team (*Maximum 2 Members*)
 - (f) Barton-upon-Humber Senior Alliance (*Maximum 2 Members*)
 - (g) Blue Coat Charity (*Maximum 3 Members*)
 - (h) Barton Relief in Sickness Fund (Ada Flower Trust)
 - (i) Barton Tourism Partnership (*Maximum 3 Members*)
 - (j) Tender Committee
 - (k) Disciplinary Committee
 - (l) Grievance Committee
 - (m) Friends of Barton Park Group
 - (n) Complaints Committee
 - (o) Barton Cleethorpes Community Rail Partnership
 - (p) Barton Regeneration 2018 (*Maximum 2 Members – one being the Mayor of the town council*)
 - (q) Barton Upon Humber Neighbourhood Plan
15. **Jubilee Event update**
16. **To consider the Town Council's presence at local events** – Cllr Pinchbeck and Cllr Troop
17. **Barton Upon Humber Market update**
18. **To consider the Town Councils inclusivity to all backgrounds** – Cllr Troop
19. **To consider a new Banner site at Barrow Road/Falklands Way** – Cllr Troop
20. **Finance & General Purposes recommendations and additional items**
 - (a) Approval of 2021/22 Final Accounts and Internal Audit Report 2021/22
 - (b) Consideration and Approval of Annual Governance Statement (Section 1 of the AGAR page 5) 2021/22
 - (c) Presentation, consideration and Approval of Accounting Statements (Section 2 of the AGAR Page 6) 2021/22
 - (d) Notice of formal public inspection of End of Year Accounts 2020/21 Monday 14th June to Friday 2nd July 2022
 - (e) Insurance Renewal quote
 - (f) Council Bank Accounts to include decision on Mayor Appeal Account moving to Lloyds Bank and inclusion on the Council Accounts software.
21. **To consider reports from Barton Representatives serving on North Lincolnshire Council and outside bodies**