

**BARTON - UPON - HUMBER TOWN COUNCIL
MINUTES of an ORDINARY MEETING OF THE TOWN COUNCIL
HELD on WEDNESDAY 07 JUNE 2023 at 19.00**

Councillor K Vickers (Chairman)

Councillors L Bennet, A Chapman, N Jacques, C Patterson, N Pinchbeck, C Thornton, B Troop, N Turner, P Vickers & A Watson. Also in attendance T Davis (Town Clerk)

Prior to commencement of the formal meeting Major Alan read the Town Prayer.

Public Participation

None.

67. **Apologies for Absence**

Cllr J Evison (Personal)

68. **Declarations of Interest**

Cllr C Thornton declared a personal interest in item 8 accounts for payment.

69. **To receive, approve and confirm as a correct record the Minutes of the Ordinary Meeting of the Council held on 17th May 2023**

AGREED Proposed Cllr K Vickers, Seconded Cllr P Vickers

That the previously circulated minutes of the Ordinary Meeting of the Council held on 17th May 2023 be received, approved and confirmed as a correct record.

Unanimous

70. **To approve as a correct record minutes of the following meetings of the Council**

(a) **Minutes of the Planning Committee Meeting held on 22nd May 2023**

AGREED Proposed Cllr N Pinchbeck, Seconded Cllr N Jacques

That the previously circulated minutes of the Planning Committee of the Council held on 22nd May 2023 be received, approved and confirmed as a correct record and signed by the Chairman of the Planning Committee.

Unanimous

(b) **Minutes of the Environment Committee Meeting held on 22nd May 2023**

AGREED Proposed Cllr N Jacques, Seconded Cllr A Chapman

That the previously circulated minutes of the Environment Committee of the Council held on 22nd May 2023 be received, approved and confirmed as a correct record and signed by the Chairman of the Environment Committee.

Unanimous

(c) **Notes of the Neighbourhood Planning Steering Group Meeting held on 25th May 2023**

AGREED Proposed Cllr N Jaques, Seconded Cllr L Bennet

That the previously circulated notes of the Neighbourhood Planning Steering Group held on 25th May 2023 be noted.

Unanimous

71. **Correspondence**

1. Star Council Awards 2023
2. Barton NAT Minutes – 18.04.23
3. BBCRP OGM – March 2023
4. Volunteer Hub Newsletter – May 2023
5. Brief notes from NALC Fighting Climate Change with Local Council Action webinar – 24.05.23
6. NALC Newsletter – 17.05.23
7. Chief Executives Bulletin – 18.05.23
8. NALC Newsletter – 24.05.23
9. Chief Executives Bulletin – 25.05.23
10. NALC Events – 06.06.23
11. NALC Newsletter – 31.05.23
12. Chief Executives Bulletin – 01.06.23
13. BOOST Voluntary Sector Training Needs Survey 2023
14. Humber Business Week Events Newsletter - 01.06.23
15. Roadworks Alert from one.network - 06.06.23

Cllr C Thornton was thanked for her comprehensive training notes – item 5 and these to be referred to the next Environment Working Group meeting for further discussion.

72. **To consider reports from Barton Representatives serving on North Lincolnshire Council**

(a) **Cllr P Vickers**

Public Space Protection Order work is ongoing. Butts Road repairs are now complete. Foodbank Planning Application was approved. There will be further updates on the work on the Interchange at the next Full Council meeting.

(b) **Cllr K Vickers**

Forkdale/Ferriby Road repairs are scheduled for the end of June 2023.

Cllr B Troop asked if the planned road repair schedule for Barton can be distributed. Brigg road passed Baysgarth Park is really in need of repair.

(c) **Cllr C Patterson**

Cabinet Meeting has taken place. In that meeting it has been decided that a priority is to plant a further 250,000 trees in the region.

To strengthen enforcement on such things as dog fouling, speeding and parking on pavements. Pot Hole filler is doing a great job.

73. **To consider reports from Members appointed to outside bodies**

Cllr C Thornton attended the Barton Cleethorpes Rail Partnership AGM and it is reported that there is an increase in youth vandalism on the stations and rail property. This is often reported by the train drivers and crew. There is grant funding available for projects that are associated with the railway. New logo is looking good.

74. **Accounts for Payment and up to date Bank Reconciliation**

Accounts were noted as have had prior approval.

It was agreed to pay the broken car window and ask the contractor to pay for half.

Accounts as listed in Appendix II in the sum of £33,581.00 (A/cs 32 to 67).

The balanced bank reconciliation sheets are now prepared for Finance & General Purposes.

75. **Mayoral Engraving**

AGREED **Proposed Cllr P Vickers, Seconded Cllr B Troop**
To obtain a quote for 2 additional medallions one for the Late Queen Elizabeth II passing and one for the Kings Coronation.
Unanimous

76. **Approval of Committee recommendations to adopt Terms of Reference**

a) **Planning Committee**

AGREED **Proposed Cllr N Pinchbeck, Seconded Cllr N Jacques**
To adopt Planning Committee Terms of Reference
Unanimous

b) **Environment Committee**

AGREED **Proposed Cllr N Jacques, Seconded Cllr A Chapman**
To adopt Environment Committee Terms of Reference
Unanimous

c) **Finance & General Purposes Committee**

AGREED **Proposed Cllr P Vickers, Seconded Cllr B Troop**
To adopt Finance & General Purposes Committee Terms of Reference
Unanimous

d) **Community Committee**

AGREED **Proposed Cllr B Troop, Seconded Cllr N Pinchbeck**
To adopt Community Committee Terms of Reference
Unanimous

e) **Personnel Committee**

AGREED **Proposed Cllr L Bennet, Seconded Cllr P Vickers**
To adopt Personnel Committee Terms of Reference with the addition of the word 'desirable' in 1 (d) and for there to be a minimum of 4 meetings per year.
Unanimous

77. **Election of Members to the Assembly Rooms Liaison/Working Group and agreement to increase to 5 members**

AGREED **Proposed Cllr K Vickers, Seconded Cllr B Troop**
 To increase to 5 members and elect Councillors N Jacques, C Patterson, B Troop, K Vickers and P Vickers to the Assembly Rooms Liaison/Working Group.
Unanimous

78. **Election of Additional member to Planning Committee**

None elected.

79. **Repeat election of members to Friends of Barton Parks as Barton Upon Humber Town Council Reps numbers were not known at the Annual Town Council meeting held on Wednesday 17th May 2023**

AGREED **Proposed Cllr N Pinchbeck, Seconded Cllr N Jacques**
 To elect Councillors B Troop and Cllr A Watson to Friends of Barton Parks as Barton upon Humber Town Council reps
Unanimous

80. **To accept recommendations made from recent Community, Finance & General Purposes and Personnel Committee as detailed in their individual minutes**

No recommendations received from Committees.

81. **To instruct the Personnel Committee to look at employing a Handyperson as part of the ongoing staffing review**

It has been agreed at Personnel that a Job Description for a Handy Person will be created and will be further discussed at the July Full Council along with updates on the Staffing Review and forward planning

82. **To consider a grant application to the Police Crime Commissioner Community Pot on behalf of Baysgarth School**

AGREED **Proposed Cllr P Vickers, Seconded Cllr B Troop**
 To write to Baysgarth School with support in their grant funding bid
Unanimous

83. **Request update on future plans and timelines for improvements at the transport interchange on Butts Road**

Cllr N Pinchbeck raised the fact that only 33 car parking spaces have been marked out. Are there more to come? The CCTV is not visible. Is there more work on this? Cllr P Vickers informed the meeting that there will be a full update at the July Full Council meeting.

The footpaths north side of Butts Road were talked about as well as footpaths becoming icy during the winter months.

84. **Consideration to upgrade the High Street CCTV system**

One CCTV camera is on the damaged lamp post on the High Street. This will be around £3000.00 to repair and will fit the criteria of the Police Crime Commissioner Funding. If this is a success the camera there at present can be moved to replace the temporary one near the Coop. Town Clerk to submit a grant application.

85. **Consideration and update on Barton Upon Humber Relief Road**

Cllr B Troop enquired as to any updates or information on a time line and future plans. North Lincolnshire Council are meeting next week and a full update will be on the July Full Council meeting.

Meeting closed at 19.29

..... Chairman 7th June 2023