

BARTON UPON HUMBER TOWN COUNCIL

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2nd October 2024

Dear Councillor

You are summonsed to attend a **FINANCE & GENERAL PURPOSES COMMITTEE MEETING of BARTON-UPON-HUMBER TOWN COUNCIL**. This will be held on **MONDAY 7th October, COMMENCING at 5.30pm in the Assembly Rooms, Queen Street, Barton Upon Humber, DN18 5QP.**

The business of the meeting is detailed below and I trust you will be able to attend. If this is inconvenient please contact the Clerk prior to the meeting to offer your apologies. However, **if you are unable to attend the meeting, you are welcome to make comment via email/telephone on the agenda items to the town council office, before the meeting takes place.**

This meeting is open to members of the public for public participation and there will be an opportunity for members of the public to address the council prior to the Council meeting commencing. Please contact the Town Council office for meeting access details.

Yours faithfully



Tracey Davis PSLCC
Town Clerk/RFO

AGENDA

1. **Apologies for absence**
2. **Declarations of Interest:**
 - (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
 - (b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. **Minutes of meeting held on 5th June 2024, approved and confirmed as a correct record at a meeting of the Town Council held on 10th July 2024.**
4. **Internal Audit Priorities & External Audit 2023-2024 Except for Matters note**
5. **To consider Financial Items**
 - a) **Income and Expenditure September 2024**
 - b) **Bank Reconciliation September 2024**
 - c) **Formal Review of Risk Management (I A Report 2024 Recommendation 1)**
6. **Update from the Internal Audit Working Group who have met with the Town Clerk recently to include review of Council's Financial Regulations**

7. **Budgets 2025-2026**
8. **To adopt a publication scheme in compliance with the Freedom of Information Act (I A Report Recommendation 18)**

*Finance & General Purposes Committee Members:
Councillors L Bennet, A Chapman, P Vickers, N Jacques, C Patterson, N Pinchbeck and B Troop*