

**BARTON-UPON-HUMBER TOWN COUNCIL  
MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING  
held at Assembly Rooms Queen Street, Barton  
MONDAY 11<sup>th</sup> November at 6.30pm**

Councillor A Chapman (Chairman)

Councillors L Bennet, P Vickers, N Jacques, N Pinchbeck, C Patterson

Also in attendance T Davis (Town Clerk)

200. **Apologies for Absence**

Cllr B Troop (Work Commitments)

201. **Declarations of Interest**

None.

202. **Minutes of Meeting held on 7th October 2024 approved and confirmed as a correct record at a meeting of the Town Council held on 6th November 2024**

It was noted that these minutes had been signed as a correct record, for action as necessary, at an ordinary meeting of the Town Council held on 6th November 2024

203. **Internal Audit Priorities & External Audit**

Town Clerk noted that Internal Audit Recommendations are being reviewed. New website domain has to be applied for by the Town Council and then can be transferred by the website provider. Risk Management is being reviewed at Personnel regarding the HR. General Reserves Policy and Transparency Code are being reviewed by the Town Clerk to bring back to the next meeting. Two signature authentication has been implemented on the bank account for the Deputy Clerk and the Town Clerk. Internet Banking forms to be requested for councillors who are bank signatories.

204. **To consider Financial Items –**

a) **Income and Expenditure October 2024**

Noted.

b) **Bank Reconciliation October 2024**

Committee noted that all bank reconciliations have been checked and signed by the Chairman of F&GP up to date.

c) **Budget 2024-2025 (6 months)**

All of the Risk Management for the Town Council to be reviewed by the Internal Audit Group and by the appropriate committees. Town Clerk to present work on this at future F&GP Meetings with a view to complete by the end of the financial year.

Noted.

205. **Budgets 2025-2026**

£34K to Assembly Rooms Project.

If no election called during this financial year to drop this budget of £4K into reserves.

Environment Budget has been increased to allow for additional bulb planting, additional park cuts and hedge cutting.

It was agreed that the budget of £1500 for Handy Person equipment can be reduced from the Community Committee.

Current reserves figures to be available for the next F&GP Meeting and approximately percentage increase figures using last year's tax base.

The Chairman, Councillor A Chapman closed the meeting at 19:10

..... Chairman 11<sup>th</sup> November 2024