

BARTON-UPON-HUMBER TOWN COUNCIL

Shirley Richards
Town Clerk
Council Office
Assembly Rooms
Queen Street
BARTON-UPON-HUMBER
North Lincolnshire
DN18 5QP

Telephone: 01652 633598
email: bartontownclerk@btconnect.com
www.barton-upon-humber.org.uk/bartontowncouncil

Our Ref: SAR/CMC/AGENDA

9 January 2018

Dear Sir/Madam

Notice is given that a **Finance & General Purposes Committee Meeting**, to be held on **Monday 15 January 2018 at 7.00 p.m.** in the **Committee Room, Assembly Rooms, Queen Street, Barton-upon-Humber.**

The press and public are welcome to attend.

Yours faithfully,

Shirley Richards

Shirley Richards
Town Clerk

Prior to the meeting commencing, Mr Neil Turner representing CHAMP Ltd (leaseholders of The Assembly Rooms) to speak about The Assembly Rooms.

AGENDA

1. **Apologies for absence**
2. **Declarations of Interest:**
 - (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
 - (b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. **Minutes of meeting held on 23 October 2017, approved and confirmed as a correct record at a meeting of the town council held on 1 November 2017**
4. **Matters arising**
5. **To consider the following matters:**
 - (a) To consider Maintenance Issues of The Assembly Rooms;
 - (b) Review the Duties & Role of The Town Mayor and Deputy Town Mayor;
 - (c) Review the Town Grant Scheme 2018/2019 – Application Form & Guidelines;
 - (d) Audit Provision of the Town Council – Internal & External Auditors;
 - (e) Update of the Risk Assessment;
 - (f) 2017/2018 Budget – Quarterly Summary of Income/Expenditure;
 - (g) 2018/2019 Budget/Precept.

*Finance & General Purposes Committee Members:
Councillors Mrs J Oxley, Mr J Oxley, J Sanderson, J P Vickers, K Vickers and Mrs W Witter*